

ALABAMA 9-1-1 BOARD MEETING
1 Commerce Street
Montgomery, AL 36104
Minutes of 11/15/2017

Prior notice of this regularly scheduled meeting of the Alabama 9-1-1 Board was given in accordance with the Alabama Open Meetings Act. The minutes were recorded by Mrs. Dana Grubbs, Administrative Assistant.

A quorum was established. Mr. Alan Campbell, Chairman of the Board, called the meeting to order at 10:00 a.m.

The roll was called as follows by Mr. Larry Fisher, Secretary/Treasurer of the Board:

Alan Campbell, Chair	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Evelyn Causey, Vice Chair	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Melissa Dove	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Larry Fisher, Secretary/Treasurer	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Chris Heger	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Wayne Hutchens	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Fred Johnson	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
John Nettles	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Betty Sanders	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Robert Smith	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Chad Sowell	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Ryan Welty	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Roger Wilson Vacant	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent

Mr. Campbell called for the unanimous consent for the approval of the agenda. There were no objections and the adoption of the agenda was so ordered.

Mr. Campbell called for unanimous consent for the approval of the minutes from the September 20, 2017 Board meeting. There were no objections and the adoption of the minutes was so ordered.

Mr. Campbell asked for guest introductions.

It is noted that Mr. John Nettles entered the meeting at 10:05 a.m.

Director's Report:

Mrs. Missildine began her report with a list of the regularly scheduled Board meetings for 2018. She recommended that the November 2018 meeting be moved from the third Wednesday to the second Wednesday, due to Thanksgiving. The regularly scheduled Board Meeting dates listed are:

- January 17, 2018
- March 21, 2018
- May 16, 2018
- July 18, 2018
- September 19, 2018
- November 14, 2018

She also stated that plans should be made for an afternoon meeting in July 2018. Mrs. Missildine also presented the calendar for 2018 Holidays. The Holidays listed include:

- New Year's Day, Monday, January 1
- REL/MLK, Monday, January 15
- Memorial Day, Monday, May 28
- Independence Day, Wednesday, July 4
- Labor Day, Monday, September 3
- Columbus Day, Monday, October 8
- Veterans Day, Monday, November 12
- Thanksgiving, Thursday, November 22
- Day-after Thanksgiving, Friday, November 23
- Christmas Eve, Monday, December 24
- Christmas Day, Tuesday, December 25
- New Year's Eve, Monday, December 31

Mrs. Missildine continued her report with the contract review for Mr. Jim Sasser, General Counsel to the Board. Mrs. Missildine reported that the current contract with Mr. Sasser expires on December 31, 2017 and she made the recommendation to the Board to renew the contract for his services. Chris Heger made a motion to approve the contract as presented, Chad Sowell seconded. There were no objections; therefore, the motion was carried. Mr. Sasser will attend the Contract Review on December 7, 2017 at 1:30 p.m.

Mrs. Missildine reported that all but one of the ECD audits have been received from the Examiner's office. The City of Fairfield is the only ECD whose report has not been published to date. There was a total of 46 findings among 21 Districts. Mrs. Missildine also reported she sent a message to each ECD to remind them of the approaching deadline of November 30, 2017 to submit their unaudited, self-reported ECD data to the Examiner's office. 18 Districts did not meet the deadline previously which resulted in a finding for that District.

Mrs. Missildine continued her report with a review of the Cost Recovery Reimbursement requests.

Cellular South

9/30/17 Phase I – Recurring	\$ 29,631.02
9/30/17 Phase II – Recurring	<u>66,995.18</u>
Total	\$ 96,626.20

Pine Belt Wireless

9/30/17 Phase I – Recurring	\$ 84,810.79
9/30/17 Phase II – Recurring	<u>18,213.50</u>
Total	\$ 103,024.29

SouthernLinc

9/30/17 Phase I – Recurring	\$ 257,222.33
9/30/17 Phase II – Recurring	<u>672.00</u>
Total	\$ 257,894.33

Mrs. Missildine stated that each of these requests fall within the approved plans for the carrier and with these requests each carrier will have completed their approved plan for the FYE 2017. Mrs. Missildine made a recommendation to the Board to approve and pay these requests in the month of November 2017. Mr. Larry Fisher made a motion to approve and pay the Cost Recovery Reimbursement requests, Mrs. Melissa Dove seconded. There were no objections; therefore, the motion was carried.

Mrs. Missildine went on to state that all new Cost Recovery plans are due by November 30, 2017. The plans will be reviewed and presented for approval at the January Board meeting. Mrs. Missildine also reported that 911 Authority has been engaged and will be assisting in the technical review of any submitted Cost Recovery plans.

Mrs. Missildine updated the Board on the status of the Federal 9-1-1 Grant Program. This program is being watched closely for the possibility of an available grant. There is now \$115M in the Public Safety Trust Fund. There was a notice of proposed rule-making, which included several requests. Those included are: sought comment on increased the maximum Federal share from 50 to 60 percent, intent to permit Tribal Organizations to apply directly, intent to require a State 9-1-1 Plan, single versus two-part application process, and using population and road miles as the basis for distribution formula. The expected application process should occur during 2018.

Mrs. Missildine reported on the progress of the Statewide EMD Protocol. The Office of EMS has made good progress on reviewing the content and submitted a draft copy of the Guidecards to us 2 weeks ago. There is a working group of PSAP practitioners from across the State that will meet on November 28th.

Mrs. Missildine reminded all those present that ECD Certifications are due in the office by January 31, 2018. The forms are available on the Alabama 9-1-1 Board website.

Mrs. Missildine concluded her report by sharing several upcoming events:

- 1/13-17 Board-sponsored CMCP Course (Mobile)
- 11/23 Thanksgiving Holiday
- 11/24 Day after Thanksgiving Holiday
- 12/6-7 ACCA Legislative Conference (Florence)
- 12/7 Contract Review Meeting (Montgomery)
- 12/22 Christmas Eve Holiday
- 12/25 Christmas Day Holiday
- 12/29 New Year's Eve Holiday

Mrs. Missildine then turned the floor over to Mr. Ron Cooley for the Financial Report.

Financial Report:

Mr. Ron Cooley, the Board's Financial Analyst, provided the Board with the financial reports for September 2017, FY 2017 Year End, and October 2017. He presented the Board with a series of financial statements that included all accounts as well as individual accounts.

Mr. Campbell called for a motion to approve the Financial Statements. Mrs. Chris Heger made the motion, Mr. Larry Fisher seconded. There were no objections; therefore, the motion was carried.

ANGEN Report:

Mrs. Missildine began the ANGEN report by sharing with the Board that the wireless call volume that is transported by ANGEN is tracking less than the previous two years. She then gave the floor to Mrs. Sara Weston of 911 Authority, LLC, Consultant to the Board, who was followed by Mr. Eric Hartman, Executive Vice President of INdigital.

Mrs. Sara Weston presented the ANGEN Monthly Project Reviews. The reviews included a summary of deliverables, activities, travel, and action items for the months of September and October. Winston County, Fayette County, and Marion County have been successfully converted to the network. Pickens County, Lamar County, and Franklin County are currently being worked on. Other activities included work on PSAP FAQs, PSAP surveys and interview strategy, tracking inquiries regarding ANGEN, review of the State Plan, and stakeholder meetings with various PSAPs. She shared that the Gulf Coast Conference went well and there was a great deal of interaction and information sharing.

Mrs. Weston continued her report with review of ANGEN items to come which included continued planning with INdigital, continued work on and refining the PSAP cutover strategies, reviewing the PSAP information surveys, planning for the proposed rule-making process for the Federal 9-1-1 Grant Program, and working to update the State Plan. Mrs. Weston also reported that work would continue on developing network onboarding guidelines which will be needed in the future.

Mr. Hartman, presented INdigital's Q-2 Alabama ANGEN 9-1-1 Report for the reporting interval ending November 15, 2017. The data included an overview of progress for AL G-17 ESInet along with an update on industry stakeholders. Mr. Hartman also reported on the Bandwidth conversion and explained the processes that are in place and actions that are scheduled to take place.

Legal Report:

Mr. Jim Sasser, General Counsel to the Board, reported on the ongoing litigation with iWireless. He reported that there had been minimal discussion but no new information that would warrant the need to call an Executive Session. Trial has now been set for June; however, he stated that he does not expect the process to progress to trial.

Committee Reports:

Finance Committee: Mrs. Leah Missildine, Executive Director, began the Finance Committee report by thanking the Committee for their hard work this year. The committee met on Wednesday, November 1, 2017, and reviewed the financial statements for the month and twelve months ending September 30, 2017. Mrs. Missildine also stated the committee reviewed the need to create a line item in the previously approved Operating Budget for the make-whole amounts. The committee agreed this would be for better budgeting and accounting purposes. Mrs. Missildine continued the report with an overview of the 9-1-1 Fund Forecast, and the 9-1-1 Fund for October and November 2017. Mrs. Missildine concluded the committee report with an update on the audit with Warren Averett. They have been provided with all the requested documents and are expected to be in the office the week of November 27, 2017. She stated that we can expect a report for Board approval at the January 2018 Board Meeting.

The recommendations of the Finance Committee to the Board includes two action items:

- Approval of the Financial Statements for the month and twelve months ending September 30, 2017.
- Approval to add a line item for make-whole amounts to the previously approved Operating Budget.

Mr. Campbell called for a motion to adopt the Finance Committee recommendations. Mrs. Chris Heger made the motion, Mr. Chad Sowell seconded. There were no objections; therefore, the motion was carried.

Public Comments:

Mr. Bill Broder asked if the audience could receive a copy of the PowerPoint presentation from the meeting. Mr. Campbell answered that the presentation would be posted on the website after each meeting along with the signed and approved minutes and both would be available to download.

Mr. Tim Webb reminded those present that Alabama NENA was working with National NENA on a program and celebration for the 50th Anniversary of the 1st 9-1-1 call. He encouraged everyone to consider attending 9-1-1 Goes To Washington in February 2018.

Mr. Alan Campbell asked that the Board revisit the approval of the minutes. The minutes from the regular September Board meeting were approved at the start of this meeting; however, the minutes from the Special Called Board meeting on September 27, 2017 still required approval.

Mr. Campbell called for unanimous consent for the approval of the minutes from the September 27, 2017 Special Called Board meeting. There were no objections and the adoption of the minutes was so ordered.

Committee Appointments:

Mr. Campbell stated that he would be removing himself from the Technical Committee and until the vacant Board seat is filled the Technical Committee will be: Ryan Welty, Chair; Chad Sowell; and John Nettles.

Adjournment:


The next scheduled meeting will be held January 17, 2018 at 10:00 a.m.

Mr. Campbell called for a motion to adjourn. The motion was made by Mr. Chad Sowell, and seconded by Mr. Larry Fisher. There were no objections and the adjournment of the meeting was so ordered at 11:11 a.m.

Approved this 1st day of February, 2018



SECRETARY/TREASURER
Vice Chair



CHAIRMAN

MEETING SIGN-IN SHEET

Agency: Alabama 9-1-1 Board

Date/Time: November 15, 2017 @ 10:00 am

Chairman: Alan Campbell

Location: 1 Commerce Street, Ste 620 Montgomery, AL 36104

Type: Regular

Purpose: Board Meeting

Name	Title	Agency/Company	Phone	E-Mail
LARRY J. FISHER	Board Member	City of Montgomery	850-2203	lfisher@montgomeryal.gov
SARA WESTER	Consultant	911 Authority	814-574-8258	Sara.Wester@911authority.com
BILL BRIDEN	Special Project	ETOWAH 911	256-468-0911	
ROGER HUMPHREY	Advisor	Cullman 911	256-734-0511	rhumphroy@cullman911.org
ALAN CAMPBELL		911 Board		
DANA GRUBBS	staff	911 Board	440-7911	dana@911board.com
ALAN CUNNINGHAM	Guest	MSFC Joint 911 Cent.	256 544 3041	alan.cunningham@NASA.gov
CHAD SQUILL		911 Board		
ANITA	Atty	Statewide 911 Bd	256-390-1050	jt.sasser.law@gmail.com
CHRISTINE M. BLUE	Coordinator	BullOCK Co. 911	334-738-8911	bullackcoe911@us7caring.net
GREG SILES	Director	B'ham 911	205-500-0496	greg.siles@birmingham.gov
ERIC HARTMAN	VP	Indy 911	202-467-2010	chaetman@indy911.net
BETTY SANDERS	Sr. D. recy	911 BOARD	314-394-9876	Betty.Sanders@charter.com

MEETING SIGN-IN SHEET

Agency: Alabama 9-1-1 Board Date/Time: November 15, 2017 @ 10:00 am
 Chairman: Alan Campbell Location: 1 Commerce Street, Ste 620 Montgomery, AL 36104
 Type: Regular Purpose: Board Meeting

Name	Title	Agency/Company	Phone	E-Mail
Mark Fortner	FD Business development	Indigital	756-884-4526	mfortner@indigital.net
Ryan Welch	Board Member			ryan.welch@montgomery911.org
Tim Webb	Director	Winston Co 911	205-489-8911	winston000@csps.watco.net
Katha Williams	Board member	Greene Co	205-499-0661	
Johnny L. Frazer	Asst. Dir.		334-216-3503	johnny150ac58@yahoo.com
Evlyn Causey	Board Member	HTC	919-5074	ecauses@htc.net
Cherie McNeill	MSO	Direcos	334-639-2260	cmcneil@mea911.com
Jean Martin	Emergency Services Coordinator	Southern Birmingham Line	205/257-1491	martine@suttnet.com
Melissa Dore	Director	Wilcox 6911	334-682-4911	wilcox911@yphos.com
Chris Hege	Director	Baldwin 911	251-947-6911	chegec@gulftel.com
Vicki Williams	Rep/Sec ADOR	ADOR	334 3530136	victoria.williams@revenue.alabama.gov
Josh Yeager	Account Mng	AT&T	334 652 4358	jy@att.com
Caleb Branch	Director	Blount 9-1-1	205-625-4111	caleb@bc-911.com

